

## **Regulation.**

### **ESCD Active Certified member**

To be admitted to present for being a “ESCD Active Certified Member”, the Candidate [Can] has:

- to be Ordinary Member since at least 2 (two) years and to be present at minimum 1 (one) ESCD Annual Congress;
- to send, via e-mail, the application form (to be downloaded on ESCD web site) to the Responsible for Active Certified Members Certification: [contact@escdonline.eu](mailto:contact@escdonline.eu) [Res], together with the scientific/cultural CV; if admitted, the Candidate will receive via e-mail the “MODULE FOR AUTHENTICITY DECLARATION” that has to be signed and sent back via e-mail.
- to be presented, via e-mail (with the “MODULE FOR NEW “ESCD ACTIVE CERTIFIED MEMBER” PRESENTATION), by a ESCD Active Certified Member (Presenting Member [PM]) who will be the mentor of the Can. The PM will follow and assist the Can in preparing the cases to be sent to the Examining Committee [EC]. The PM will guarantee the originality of the material sent to the EC.
- to accept the By-laws and the Regulations of ESCD, and possess all the professional requirements to exercise the dental profession and the moral requirements adequate for the ESCD
- the documentation and the requirements of the Can will be judged by the EC: the outcome will be communicated to the Can by the 30th of June of each year. In case of negative result, the communication will contain the reasons for the negative decision.
- the EC can ask the Can further documents and/or explanations to valid the requirements for being accepted to the Certification; the Can can be asked to personally discuss the given documentation to the EC
- the Can will have to present 1 (one) of the cases sent to the EC at the ESCD Annual Congress. The time limit for this presentation is fixed in 7 (seven) minutes maximum for each Can. The presentation has to be in English language. No delays in the presentations will be accepted. The Can will have to send to the Res the file Key Note or Power Point of the presentation. That file will be used only for the presentation during ESCD Annual Congress, and then erased. The Can can be asked to give the acceptance to ESCD for the use of the material of the Can for the official ESCD web site (only under written acceptance by the Can)
- After the EC accepts the Can, the Res will communicate the result to the Can via e-mail
- The Can has to be in good standing with the payment of ESCD’s annual fee and has to be present at ESCD Annual Congress. If the Can will not be able to be present at the ESCD Annual Congress, the Can can apply the year after with the same cases (if positively judged)
- If the EC rejects the Can after judging the cases, the Can will be able to present for application the year after.
- The decisions by the EC can not be discussed.

Those who demonstrate to do research in the aesthetic field (medical doctors, dentists, dental technicians) and have presented during a congress or other event organized by ESCD can be accepted as ESCD Active Certified Member. In this case, both the professional activity and the scientific production by the colleague will be examined by the EC. If the EC votes positively, the colleague will be accepted as ESCD Active Certified Member.

## **“How to become Active Certified Member”**

To become ESCD Active Certified Member, the Can has to follow the following rules:

- 1- The Ordinary Member who want to be Can has to send the request for admittance to the Res by the 15th of june of each year. No delays will be accepted. After this, by the 30th of june of each year, the EC will reply with positive or negative acceptance of the Can.
- 2- The Can has to send to the RES all the documentation of 3 (three) cases of Aesthetic Dentistry personally treated by the 15 of july of each year. The Res will send all the cases anonymously to the EC. The EC will judge all the cases anonimously. If this will not be true, the Can will not be accepted and/or rejected for that year.
- 3- The three cases should be different, so that the EC will have more elements for a correct judgement

### **The request has to be correlated with:**

- 1- a written letter of presentation by the PM. The PM has to check the cases before being sent to the Res and will be the guarantor for the professional and moral qualities of the Can (“MODULE FOR NEW “ESCD ACTIVE CERTIFIED MEMBER” PRESENTATION”).
- 2- documentation of 3 (three) clinical cases with aesthetic value, personally treated.

The Can has to demonstrate her/his capacities in the treatment of cases of simple/complex rehabilitations of a single discipline (eg. Restorative, Periodontics, Prosthodontics...) or multidisciplinary cases. The Can can present cases in which other colleagues took active part in the treatment: in this case, the Can has to declare the role of each member of the team.

### **The cases have to be present with the following scheme:**

- a- Medical Anamnesys,
- b- Oral and Dental Anamnesys,
- c- Oral and Dental Examination,
- d- Diagnosys,
- e- Prognosys,
- f- Written treatment planning, (with fotografic documentation of the case and detailed explanations of the treatment steps).
- g- periodontal chart

h- X-rays of the case:

- 1) Initial,
- 2) Final (if ethically acceptable),
- 3) Control at 6 months after the end of direct restorative treatments and/or 1 year after other treatments. Both analogic and digital X-rays are accepted.

**X-rays requested:**

- a. Bite-Wings for posterior teeth (better if vertical), so from first bicuspid to the back
- b. Apical x-rays for anterior and posterior teeth (full status)

**Photographic scheme of requested pictures:**

**A- Initial pictures of the case (total: 16):**

*a- Extraoral pictures:*

- i. 1 Front lips at rest,
- ii. 1 Front lips smile,
- iii. 1 Face at rest
- iv. 1 Face with smile
- v. 2 Lateral at rest (R&L),
- vi. 2 Lateral smile (R&L),

*b- Intraoral pictures:*

- i. 2: Upper and lower occlusal,
- ii. 1 Front in MI,
- iii. 1 Front in Protrusive,
- iv. 2 Laterals in MI (R&L),
- v. 1 Front Lateral movement to the right,
- vi. 1 Front Lateral movement to the left,

**c- Pictures with the particular of the teeth to be treated.**

**B- Intraoperative pictures:**

- i. *With the technical steps that can explain and justify the techniques used.*

**C- Final pictures:**

*a- Extraoral pictures:*

- i. 1 Front lips at rest,
- ii. 1 Front lips smile,
- iii. 1 Face at rest
- iv. 1 Face with smile
- v. 2 Lateral at rest (R&L),
- vi. 2 Lateral smile (R&L),

***b- Intraoral pictures:***

- i. 2: Upper and lower occlusal,
- ii. 1 Front in MI,
- iii. 1 Front in Protrusive,
- iv. 2 Laterals in MI (R&L),
- v. 1 Front Lateral movement to the right,
- vi. 1 Front Lateral movement to the left,
- vii. 1 occlusal with marked contacts

**c- 1 or more pictures of the segment/s treated**

**Modality for the cases presentation.**

- a- The pictures have to be in digital format (high def JPG)
- b- The digital documentation has to be presented in Key Note or Power Point file. No animations or superimpositions of images will be accepted (if any will be present, the case will be rejected). Maximum 4 pictures can be present on each slide. The only font accepted is Arial. The accepted formats are 4:3 and/or 16:9.
- c- Each file containing images has to be followed by a folder with there will be all the original pictures, both clinical pictures and x-rays. Images that are cropped in the presentation will be accepted. If any other manipulation will be detected, the Can will be rejected and will not be allowed to apply the next year: the Can will have to wait 2 years to apply again.
- e- The descriptive documentation of all the cases have to be presented in Word or Pages format, with a maximum of 5 (five) pages. The accepted font is Arial 12.
- f- The total number of the intraoperative pictures of each case can not be more than 47. With the 16 of the beginning and the 17 at the end, there will be a total of 80 pictures maximum for a total of 20 slides for each case maximum
- g- Pictures have to be well defined and with adequate ratio.
- h- Final dental exam:
  - The Can has to give her/his impressions of the results achieved,
  - Evaluation after 6 months for direct restorative and 1 year for other treatments.

MODULE FOR “ESCD ACTIVE CERTIFIED MEMBER” APPLIANCE.

I, Dr./Miss/Mr. \_\_\_\_\_

Ask to apply for being “ESCD Active Certified Member”.

With this request, I declare that I have fully read and accepted the ESCD By-laws and all the regulations, rights and duties of becoming “ESCD Active Certified Member”.

The “ESCD Active Certified Member” is presenting me is:

\_\_\_\_\_

She/he will be my mentor and responsible during all the procedure of accreditation.

Date: \_\_\_ / \_\_\_ / \_\_\_\_\_ (dd/mm/yyyy)

Place: \_\_\_\_\_

Signature: \_\_\_\_\_

MODULE FOR NEW "ESCD ACTIVE CERTIFIED MEMBER" PRESENTATION.

I, Dr./Miss/Mr. \_\_\_\_\_,

As beign "ESCD Active Certified Member",

PRESENT

Dr./Miss/Mr. \_\_\_\_\_

To the Committee for acceptance of new "ESCD Active Certified Members".

I understand that I will be the mentor of the Candidate and guarantor for the originality of the material that the Candidate will present to the Committee.

Date: \_\_\_/\_\_\_/\_\_\_\_\_ (dd/mm/yyyy)

Place: \_\_\_\_\_

Signature: \_\_\_\_\_

MODULE FOR AUTHENTICITY DECLARATION.

I,  
Dr/Miss/Mr. \_\_\_\_\_,

Under my responsibility, declare that all the datas provided to the Committee for ESCD's Active Certified Members acceptance correspond to reality. All the pictures are real and have not been modified in any way. None of the datas provided have been copied and are original.

I give to ESCD the right to use the datas I provide for the purposes expressed in the regulation for becoming "ESCD Active Certified Member".

Date: \_\_\_/\_\_\_/\_\_\_\_\_ (dd/mm/yyyy)

Place: \_\_\_\_\_

Signature: \_\_\_\_\_