

Regulations.

ESCD Active Certified member

To be admitted to present for being a “ESCD Active Certified Member”, the Candidate [Can] has:

- to be Ordinary Member since at least 2 (two) years and to be present at minimum 1 (one) ESCD Annual Congress;
- to send, via e-mail, the application form (to be downloaded on ESCD web site) to the Secretariat (andreea@sser.ro), together with the scientific/cultural CV; if admitted, the Can will receive via e-mail the “MODULE FOR AUTHENTICITY DECLARATION” that has to be signed and sent back via e-mail and the payment modalities for the Certification fee.
- to be presented, via e-mail (with the “MODULE FOR NEW “ESCD ACTIVE CERTIFIED MEMBER” PRESENTATION), by a ESCD Active Certified Member (Presenting Member [PM]) who is in the mentors’ list. The PM will follow and assist the Can in preparing the cases to be sent to the Examining Committee [EC]. The PM will guarantee the originality of the material sent to the EC.
- to accept the By-laws and the Regulations of ESCD, and possess all the professional requirements to exercise the dental profession and the moral requirements adequate for the ESCD
- the documentation and the requirements of the Can will be judged by the EC.
- the EC can ask the Can further documents and/or explanations to valid the requirements for being accepted to the Certification; the Can can be asked to personally discuss the given documentation to the EC
- the Can will have to present 1 (one) of the cases sent to the EC at the ESCD Annual Congress. The time limit for this presentation is fixed in 7 (seven) minutes maximum for each Can. The presentation has to be in English language. No delays in the presentations will be accepted. The Can will have to choose 1 (one) case among the ones presented for Certification. That file will be used only for the presentation during the

“Certification session” at ESCD Annual Congress, and then erased. The Can can be asked to give the acceptance to ESCD for the use of the material of the Can for the official ESCD web site (only under written acceptance by the Can)

- after the EC accepts the Can, the Secretariat will communicate the result to the Can via e-mail . In case of negative result, the Can can ask the reasons for the negative decision.
- the Can has to be in good standing with the payment of ESCD’s annual fee and has to be present at ESCD Annual Congress. If the Can will not be able to be present at the ESCD Annual Congress, the Can can apply the year after with the same cases (if positively judged).
- if the EC rejects the Can after judging the cases, the Can will be able to present for application the year after. The Can will be asked to present only the number of cases that did not pass at first attempt.the decisions by the EC can not be discussed.
- the Can that have lectured for ESCD will be asked to present only 1 case.

“How to become Active Certified Member”

To become ESCD Active Certified Member, the Can has to follow the following rules:

1- The Ordinary Member who wants to be Can has to send the request for admittance to the Secretariat by the 1st of April of each year. No delays will be accepted. After this, the EC will reply with positive or negative acceptance of the Can.

2- The Can has to send to the Secretariat all the documentation of 3 (three) cases of Aesthetic Dentistry personally treated by the 1st of May of each year. No delays will be accepted. The cases have to be anonymous and cannot have any reference to the operator. No brands or products can be

present: if any reference to a product or brand will be found, the case will be rejected. If any of the cases report the name of the Can, the case will be rejected. The Secretariat will send all the cases anonymously to the EC. The EC will judge all the cases anonymously. If this will not be true, the Can will not be accepted and/or rejected for that year.

3- The three cases should be different, so that the EC will have more elements for a correct judgement

4- 1 (one) case has to show the full face of the patient; for the further 2 (two) cases the full face is not compulsory. It is the duty of the Can to have the approval from the patient to show her/his face for the whole Certification process. ESCD can not be persecuted for the use of full face pictures

The request has to be correlated with:

1- a written letter of presentation by the PM. The PM has to check the cases before being sent to the Secretariat and will be the guarantor for the professional and moral qualities of the Can (“MODULE FOR NEW “ESCD ACTIVE CERTIFIED MEMBER” PRESENTATION”).

2- documentation of 3 (three) clinical cases with aesthetic value, personally treated.

The Can has to demonstrate her/his capacities in the treatment of cases of simple/complex rehabilitations of a single discipline (eg. Restorative, Periodontics, Prosthodontics...) or multidisciplinary cases. The Can can present cases in which other colleagues took active part in the treatment: in this case, the Can has to declare the role of each member of the team (with no reference about the names). If any name will be written on the case/cases presented, the case will be rejected.

The cases have to be present with the following scheme:

- a- Medical Anamnesys,
- b- Oral and Dental Anamnesys,
- c- Oral and Dental Examination,

- d- Diagnosys,
- e- Prognosys,
- f- Written treatment planning, (with photographic documentation of the case and detailed explanations of the treatment steps).
- g- periodontal chart
- h- X-rays of the case:
 - 1) initial (if ethically needed)
 - 2) final (if ethically acceptable)
 - 3) control at 6 months after the end of direct restorative treatments and/or 1 year after other treatments. Both analogic and digital X-rays are accepted. In case of analogic x-rays, the Can has to scan the X-rays in high definition.

X-rays requested:

- Bite-Wings for posterior teeth (better if vertical), so from first bicuspid to the back. The inter proximal areas should not have superimpositions
- Apical x-rays for anterior and posterior teeth (full status)

Photografic scheme of requested pictures (for the full face case/cases):

A- Initial pictures of the case (total: 16)

a- Extraoral pictures:

- 1 Front lips at rest
- 1 Front lips smile
- 1 Face at rest
- 1 Face with smile
- 2 Lateral at rest (R&L)
- 2 Lateral smile (R&L)

b- Intraoral pictures:

- 2: Upper and lower occlusal
- 1 Front in Maximum Intercuspidation (MI) or Centric Relation (CR)
- 1 Front in Protrusive
- 2 Laterals in MI or CR (R&L)
- 1 Front Lateral movement to the right
- 1 Front Lateral movement to the left

c- Pictures with the particular of the teeth to be treated.

B- Intraoperative pictures:

- With the technical steps that can explain and justify the techniques used.

In case of endodontics and direct restorations the use of rubber dam is compulsory. In case of indirect restorations, the use of rubber dam is highly appreciated and will be judged positively.

The pictures of the steps have to demonstrate the skills of the Can.

In case of indirect restorations:

- if the Can is a dentist, the Can has to show the work on a model or a picture of CAD_CAM work (not the full technical work is requested)
- if the Can is a dental technician, the Can has to show a clinical picture before and a clinical picture after the treatment in order to judge the final clinical outcome of the treatment

C- Final pictures:

a- Extraoral pictures:

- 1 Front lips at rest
- 1 Front lips smile
- 1 Face at rest
- 1 Face with smile
- 2 Lateral at rest (R&L)
- 2 Lateral smile (R&L)

b- Intraoral pictures:

- 2: Upper and lower occlusal
- 1 Front in MI or CR
- 1 Front in Protrusive
- 2 Laterals in MI or CR (R&L)
- 1 Front Lateral movement to the right
- 1 Front Lateral movement to the left
- 1 occlusal with marked contacts (better if with different colors for MI or CR and eccentric movements)

C- 1 or more pictures of the segment/s treated

Modality for the cases presentation.

a- The pictures have to be in digital format (high def JPG)

b- The digital documentation has to be presented in Key Note or Power Point file. No animations or superimpositions of images will be accepted (if any will be present, the case will be rejected). Maximum 4 pictures can be present on each slide. The only font accepted is Arial. The accepted format is 16:9.

c- Each file containing images has to be followed by a folder with all the original pictures, both clinical pictures and x-rays. Images that are cropped in the presentation will be accepted. If any other manipulation will be detected, the Can will be rejected and will not be allowed to apply the next year: the Can will have to wait 2 years to apply again if any unaccepted manipulations is found.

e- The descriptive documentation of all the cases have to be presented in Word or Pages format, with a maximum of 5 (five) pages. The accepted font is Arial 12.

f- The total number of the intraoperative pictures of the “full face” case can not be more than 47. With the 16 of the beginning and the 17 at the end, there will be a total of 80 pictures maximum for a total of 20 slides for each case maximum. For the case/cases without the full face, the total number of pictures remain 80 maximum for a total of 20 slides.

g- Pictures have to be well defined and with adequate ratio.

h- Final dental exam:

- The Can has to give her/his impressions of the results achieved,
- Evaluation after 6 months for direct restorative and 1 year for other treatments.

Suggestions:

It is suggested to check if the case/cases fulfill the Check-list present on the web-site. The PM will check with the Can if a minimum of 60% of points will result following the Check-list.

The Check-list is the tool that EC members will use to judge the cases and a minimum of 60% of points (among all the categories that can be related to the case/cases presented) is requested for the case to pass.

The pictures have to be clear and show at best the details needed to explain the treatment done. In case of doubts, the Can has to ask the PM for help.

As the health of the patient is at the basis of all treatment, it is suggested to show pictures without plaque and/or calculus and/or tissue inflammation at the end of treatment.

In case of indirect cementation without rubber dam isolation, it is recommended not to see any tissue inflammation or, worse, blood during luting phases.

Mentors list:

- Dr Bogdan Culic
- Dr Luca Dalloca
- Dr Luca Tacchini
- Dr Mauro Bazzoli
- Dr Marco Nicastro
- Dr Giacomo Armani
- Dr Florin Lazarescu
- Dr Ajay Juneia
- Dr Paulo Monteiro
- Dr Macey Zarow
- Prof Dr Louis Harda

**MODULE FOR “ESCD ACTIVE CERTIFIED MEMBER”
APPLIANCE.**

I, Dr./Miss/Mr.

Ask to apply for being “ESCD Active Certified Member”.
With this request, I declare that I have fully read and accepted the
ESCD By-laws and all the regulations, rights and duties of
becoming “ESCD Active Certified Member”.

The “ESCD Active Certified Member” is presenting me is:

She/he will be my mentor and responsible during all the procedure
of accreditation.

Date: ___/___/_____ (dd/mm/yyyy)

Place:

Signature: _____

**MODULE FOR NEW “ESCD ACTIVE CERTIFIED MEMBER”
PRESENTATION.**

I, Dr./Miss/Mr.

As beign “ESCD Active Certified Member”,

PRESENT

Dr./Miss/Mr.

To the Committee for acceptance of new “ESCD Active Certified Members”.

I understand that I will be the mentor of the Candidate and guarantor for the originality of the material that the Candidate will present to the Committee.

Date: ___/___/_____ (dd/mm/yyyy)

Place: _____

Signature: _____

MODULE FOR AUTHENTICITY DECLARATION

I, Dr/Miss/Mr.

Under my responsibility, declare that all the datas provided to the Committee for ESCD's Active Certified Members acceptance correspond to reality. All the pictures are real and have not been modified in any way. None of the datas provided have been copied and are original.

I give to ESCD the right to use the datas I provide for the purposes expressed in the regulation for becoming "ESCD Active Certified Member".

Date: ___/___/_____ (dd/mm/yyyy)

Place: _____

Signature: _____